

The Port Chester - Rye Brook Public Library now offers “**Browse by Appointment.**”

Appointments can be made by calling 914-939-6710 and pressing 0 or, by emailing pcrbref@wlsmail.org.

We will also continue to provide **No Contact Pick-Up** service and encourage placing holds through the online catalog instead of in person or by phone.

We thank you for your patience and support of the **Library**.

Browse by Appointment hours:

- Monday 10:00 am to 6:30 pm
- Tuesday 10:00 am to 5:30 pm
- Wednesday through Friday 10:00 am to 4:30 pm

Important before your Browse by Appointment visit:

- If you have Covid-19 or flu symptoms, or you feel sick, please do not visit the **Library**. Thank you.
- You must wear a mask that covers your nose and mouth for entry in to the building, and throughout your entire appointment. This is in accordance with New York State Executive Order 202.17.
- If you are unable to wear a mask, or are only picking up holds, please use the **No Contact Pick-Up** service, and place your holds and requests through the online catalog or by calling the library.
- When you arrive for your appointment, please come to the main door. Please call the Library at 914-939-6710 and press 0, and a staff member will confirm your name and appointment.
- Length of visits will be **30 minutes** on the main floor for browsing and selection of books, DVDs, and audio items. After you have made your selections, please go to the front desk for checkout.
- The Children’s Department is closed to the public, but the staff will assist you in retrieving items. Children under the age of 18 must be accompanied by an adult.
- Adults and children ages 2 and up will be required to practice social distancing of six feet or more and wear masks in accordance with federal, state, and local guidelines. Thank you for following our guidelines and for your patience.
- Staff members cannot accept returns due to the need to quarantine materials. Before entering the building, please use the outside book drop for all returns.
- Hand sanitizing stations are available throughout the building.
- Computers, newspapers, and seating will **not** be available and food and drinks are prohibited.
- The water fountain has been turned off according to the recommendation of the New York State Department of Health.
- Restrooms are not available.
- For the safety of our community, there will be no programs or use of meeting space in the building at this time. We will continue to offer our virtual programs and story times.